| **Time/**  **Who** | **Content** | **HO/MATERIALS** | **Notes** |
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| **9:30-10:00** | **Welcome and Agenda Review**  **\*Andi -Welcome**  **\*Kathy-Review the purp0se and outcomes of today’s meeting**  **\* Melody- Room and building logistics**  Purpose:   * To establish a working consortium of county leads who will guide their COEs and school districts in the process of increasing inclusion opportunities for young children (birth to five years) with special education needs, with a particular focus on children with significant disabilities;   Outcomes:   * To have active engagement in discussions and activities which will lay the foundation for the grant components; and * to develop individualized next-step action plans for individual counties to move forward in B-5 inclusion with their counties.   Opening Activity:  Think about an impactful insight you’ve had in the last two months?  What is that insight and a lesson or thought you had about this insight which could be helpful in your work in inclusion opportunities | Pastries and coffee  Place purpose and outcomes on power point slide  Kathy to lead and Andi to record.  Kathy leads with an example | Future meeting dates are listed and during the day please write your initials and COE on the dates you can attend a full day meeting.  Chart paper with statement on top.  Pens for recording. |
| **10:00-**  **11-OO**  **11:00-11:45**  **11:45-**  **12:30** | **Need to be well versed in research and federal and state mandates for Early Childhood Inclusion.-Kathy ;Andi to chart**  Federal Policy Statement on Inclusion of Children with Disabilities in Early Childhood Programs-KDC Lead and Andi support   * What did your section address? * What information will be important in include and address in your Inclusive Early Education and Expansion Program grant? * What information will be important to guide your local working group as you plan for increasing inclusion opportunities over the course of the next four years?   Work on Mission and Vision Statements -Andi to lead   * What information that we have reviewed in the Federal Inclusion Policy Statement do you see that supports your current mission and vision statement, and what additional information would strengthen your vision and mission statements   + If they don’t have one, then use this time to write a draft for your inclusion practice   **LUNCH- Melody to talk about the details** | * Chart paper/pens to each group. * 4 groups of 3 people   1-Overview/Foundation  2-Challenges/Path Ahead  3-State Action  4-Local Action  Check for questions or clarifications once all groups have reported back/  Work within your own group or if only one-person pair up with another single person.  Requirement of the grant  Share statement with others. | Place Questions on Chart Pad for all to see.  Share NCOE as an example. |
| **12:30-1:15**  **Andi** | Updates regarding the current grant budget-Andi  **Data Hide & Seek**  (Birth to 5 data is very hard to collect at the State level)Andi in Brain storm and share out   * What data is required (for the consortium and individually for each local group applying for the grant) * Collect it locally – where is it hidden? * Develop a list of where the data might be collected * What are our needs as a consortium – we have a data person & a research person-Develop a data system that links it all together | Project the data requirements which are in the upcoming grant  Chart questions  Kathy to chart discussion using laptop |  |
| **1:15-2:00** | NCOE’s *On the Road to Inclusion* presentation-Kathy | PPoint with projection  Encourage teams to take notes of possibility for their county |  |
| **2:00-2:30** | Days content alignment with upcoming grant  What are the needs of individual programs applying for the grant-Andi  Aligned with grant   * Describe your current challenges and successes in serving children with disabilities in inclusive ELC settings – small groups discussion and large group sharing | PowerPoint with highlights from grant-  Andi to do |  |
| **2:30-3:00** | **Action Planning-Andi** | Update with group suggestions on laptop |  |
| **3:00-3;30** | **Wrap up and evaluation-Kathy and Melody** | **Sticky wall, half sheets, markers** |  |
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